

Know Before You Go

Scheduling

- The Aerospace Center for Excellence schedules Field Trips on Wednesday, Thursday, and Friday and select Mondays during the school year.
 - Field Trips are **unavailable** March 18 – April 11 and May 24 through August 29.
 - Scheduling can be completed through the link on our [website](#).
- Four weeks' notice is required to reserve a Field Trip.

Student and Adult Count

- The minimum number of students is 15.
- The maximum number of students we can accommodate on any given day is 60 students split into 3 groups of 20.
- One paid chaperone per 10 students is required.
- Adults are not included in the minimum/maximum numbers.

Payment and Cost

- The cost is \$15 per student and \$10 for adults.
- Payment is due at the time your reservation is made through our online booking system.
- Your reservation is not confirmed until you have made your payment.
- You will receive a receipt with your confirmation number via email.

Lunch Options

- Food is not available for purchase at our site.
- Groups may bring their own food and eat outdoors under the Aerospace Pavilion.
- Seating is based on a first come, first served basis. The Aerospace Pavilion is a covered picnic table-style space for students.
- Coolers can be placed on the stage under the Aerospace Pavilion upon arrival.
- In the case of inclement weather, alternate accommodation will be made.

Arrival and Check -In

- School buses will drop students off at the Aerospace Pavilion and park in the Future 'n Flight area on James C. Ray Drive.
- Car parking is available for free in the Florida Air Museum parking lot.
- Field Trip groups will check-in at the Museum's front desk by providing the confirmation number received upon completing purchase.
- To save time, organize your students into groups of 20 and assign chaperones prior to arrival.

Cancellations

- All cancellations made within three weeks or less from the Field Trip date will forfeit all payments made and are not eligible for a refund.
- The Aerospace Center for Excellence cannot be held responsible for missed field trips as a result of extenuating circumstances such as transportation, weather, nor any other reason outside of the control of the Aerospace Center for Excellence, nor for expenses related to scheduled reservations.

Late Arrivals

- Your school Field Trip reserves time with our education staff. Considering this, we cannot guarantee staff or programming for late arrivals. Arrive 15 minutes before your field trip reservation time to allow for traffic, restroom breaks, and grouping.